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# 2019-20 POLICIES

## MEMBERSHIP

Online: [www.gracefullyyoursdance.com](http://www.gracefullyyoursdance.com)

Fall classes begin August 19, 2019

\$30 Membership (Non-Refundable) Fee/Family due upon enrollment

## IMPORTANT DATES

- August 19: Fall Classes Begin
- September 2: No Classes
- October 31: No Classes
- November 10: Costume Deposit Due
- November 25-28: Thanksgiving Break
- December 22-January 5: Christmas Break
- March 10: Recital Fee Due
- March 15-21: Spring Break
- May 10: Recital Costume Balance Due
- May 25: No Classes

## TUITION FEES AND PAYMENTS

- Monthly tuition is due the 1st of each month and is considered late after the 10th of the month. Payments received after the 10th of the month will be charged a \$15 late fee.
- Payments can be made in person via exact cash or a check to GYDA or online via Visa/Master Card.
- For easy accounting, your monthly tuition is the annual amount of classes divided into 11 payments. This means you pay the same amount each month regardless of the number of lessons you attend August-June.
- Students with an unpaid balance for longer than 30 days will not be able to attend class until payment is received.

## NSF PAYMENTS

- There is a \$35 fee on returned checks and returned credit/debit card auto-payments. Anyone who has a returned check must make all future payments via cash or debit/credit card.

## DISCOUNTS

- Siblings receive 10% off monthly tuition excluding performance company rehearsals.
- Active military families receive 20% off monthly tuition excluding performance company rehearsals

## REFUNDS AND WITHDRAWALS

- Once classes have begun for the month there will be no refunds offered for withdrawals.
- To withdraw from class please notify the office immediately

## COMMUNICATIONS

At GYDA we work hard to thoroughly communicate with you! Feel free to reach out to us via a phone call, text, or email or stop by the desk during our open hours. Look out for our monthly newsletter and weekly emails and make sure you join our GYDA Family Group on Facebook!

## PRIVATE LESSON CANCELLATION

- All private lessons cancelled with more than 24 hours notice will receive a full refund. No shows or lessons cancelled less than 24 hours notice will be charged the full amount.

## ATTENDANCE

- Regular attendance is vital for student progress and recital choreography. Please make every effort to attend each class. Absences should be reported to the studio via a phonemail, text, or email. Make-up lessons are available through April 30.

## INCLEMENT WEATHER POLICY

- In the event of inclement weather we will send an email and make a Facebook post by 2pm. We do not follow school closings as the roads are often cleared in time for evening classes. Any missed classes can be made up on your own time by attending a different option eligible for your dancer on our regular weekly schedule.

## DRESS CODE

- Students ages 2-6 follow a color coded dress code based on their age as of September 1, 2019. Students 7+ follow a dress code based on level and style. To see our full dress code, checkout our Dress Code Guide.

## PARKING

- We can park in our back lot, behind Family Video, in the outer rim of the Marco's/Family Video lot, the Farmer's Market lot, and after 6pm we can park at Osborn Cleaner's.

## RESCHEDULING AND SUBSTITUTION

- GYDA reserves the right to provide a substitute teacher if the original teacher is unable to teach.
- GYDA reserves the right to reschedule or combine classes.

## ADDITIONAL POLICIES

- Late pick-ups: students picked up later than 10 minutes after their class/event will be charged a fee of \$10 for every 5 minutes late they are picked up.